

OFFICIAL MINUTES
Tuckerton Borough Board of Education Meeting
Regular Meeting
October 26, 2015

CALL TO ORDER AND FLAG SALUTE

The regular meeting of the Tuckerton Borough Board of Education was called to order by Trisha Horner, President, Board of Education of Tuckerton Borough School District, at 5:00 PM, in the Media Center of the Tuckerton Elementary School.

ROLL CALL AND SUNSHINE STATEMENT:

The following members were present:

Mrs. Horner, Mrs. Witbeck, Mrs. Crowell, Mrs. Morey, Mrs. Sanford

Total: 6 present 1 absent: Mrs. McMunn

Janet Gangemi, Superintendent/SBA

Mary McGrath, Board Secretary

SUNSHINE STATEMENT: "This is the regular meeting of the Tuckerton Board of Education", notice of which was advertised with the Asbury Park Press on June 23, 2015, and sent to the Tuckerton Borough Municipal Clerk on June 29, 2015".

APPROVAL OF MINUTES:

On the approval of the regular meeting on September 28, 2015, motion to approve minutes was made by Mrs. Morey, seconded by Mrs. Witbeck.

5-Aye 1- Absent, Mrs. McMunn, 1-Abstain, Mrs. Ballin

Mrs. McMunn Arrived at 5:10 PM

ENROLLMENT:

Out of District	2		
MD-Vidro	5	3-Bennert	17
PSD-Kirby	5	3-Hewitt	19
PS-Cirulli	16	4-Mahr	22
K-Gormley	16	4-Stambaugh	23
K-Steele	18	5-Grayson	15
1-Leonard	15	5-Cerullo	15
1-Selfridge	9	6-Evans	21
1-Kohler	15	6-Ubelhoer	21
2-Koplitz	21	6-Ventresca	21
2-Coppolino	21	Total	317

FIRE DRILL: 9/18/2015

SECURITY DRILL/EVACUATION: 9/29/2015

PRINCIPAL'S REPORT-Mr. Michael Seiler, left meeting at 5:20 PM

BUILDING & GROUNDS REPORT: Mr. Brian Mathis, absent, Mrs. Gangemi gave updates

PUBLIC FORUM

HIB REPORT: No new incidents

SUPERINTENDENT'S REPORT- Janet Gangemi

CORRESPONDENCE:

1. Letter from Mrs. LaMonica regarding collection for Officer Matt Caufield.
2. Thank you letter from Mrs. Kirby and her students for the Tuckerton Seaport, Outreach Program.

PERSONNEL:

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for the following substitute teachers at the rate of \$80.00 per day: Melinda MacNeil, Alicia Herbert, Jacob Hartman, Christopher Gfroehrer, James Harwood. Madeline Vira as a substitute instructional aide at the rate of \$62.00 per day.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Cudnik to attend the ASHA Conference, (American Speech-Language Hearing Association), in Denver, CO, November 11-14, 2015. Using 3 Professional Development days, as the 14th is a Saturday. No sub needed. Requesting reimbursement for registration only. Airfare, hotel and food to be paid for by Mrs. Cudnik. Cost to the board of education is \$325.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval for the following to be substitutes for the AfterCare Program: Marlene Johnson, Bridget Tharp, Adrian O'Donnell, at the rate of \$15.00 per hour to cover Mrs. Bracco, and \$10.00 per hour to cover for the Instructional Aide.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey, and seconded by Mrs. Witbeck and carried THAT: approval for membership for Janet Gangemi "AASA Membership", (American Association of School Administrators), for the 2015-2016 school year. Cost to the board of education is \$223.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. Ballin and carried THAT: approval for Christina Smith and Stephanie Mahr to attend one day of a two day conference, "Co-Teaching Conference" in Cherry Hill, NJ on Monday, December 7, 2015. While at the conference each of these teachers will be attending different workshops being offered. Cost per teacher is \$249.00 per person, and \$80.00 per person for a substitute. Total cost to the board of education is \$658.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. Ballin and carried THAT: approval for a "buy out" of Ev Szczotka's contract with Staffing Plus, in the amount of \$3,000.00. Mrs. Szczotka will become a Tuckerton Borough School District Contractor, for Speech, effective Monday, October 19, 2015. Mrs. Szczotka will be paid at the rate of \$75.00 per hour, at 8 hours per week for the remainder of the 2015-2016 school year. Cost to the board of education is approximately, 30 weeks @ \$600.00 per week, \$18,000.00 for the 2015-2016 school year.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Ventresca to hold 1 after school meeting per month for Student Council. This will be on the 3rd Wednesday of each month. No cost to the board of education.

ALL IN FAVOR :

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Leonard to be an afterschool activity substitute for the 2015-2016 school year, at the contractual rate of \$37.00 per hour.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

MISCELLANEOUS

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval for Mrs. Mahr to start up a “sewing program” as outlined in her letter attached. At this time, no request for cost to the board of education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for a “school-wide” Tuckerton Elementary School Food Drive Challenge to benefit the Tuckerton Food Pantry. The food drive will take place from Monday, November 2, 2015 through Friday, November 13, 2015. The food drive will be coordinated by Mrs. Sauer and Mrs. Smith along with her B.I.O.N.I.C. students. No cost to the board of education.

ALL IN FAVOR :

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Paszkewicz to run a collection of Thanksgiving food for families in our school that could benefit from the donations. Donations will be given by staff members. Please refer to letter of explanation attached. No cost to the board of education.

ALL IN FAVOR :

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Tuckerton’s Pride & Celebration Committee to utilize Tuckerton Elementary School’s parking lot for extra parking for their Free Outdoor Family Movie Night featuring “Back to the Future”, Saturday, November 7, 2015, 7:00 pm.

ALL IN FAVOR :

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

SCHOOL BUSINESS ADMINISTRATOR’S REPORT

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. Morey for approval of the 3rd Reading and final approval on the following Policy Alerts:

Recommend motion for approval of the 1st Reading on the following Policy Alerts:

P3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised).

P4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised).
Policy & Regulations 5330 Administration of Medication (M) (Revised)
Policy 5339 Screening for Dyslexia (M) (Revised)
Policy 5615 Suspected Gang Activity
(Revised) Policy 5756 Transgender Students
(Revised) Policy 8540 School Nutrition Program (Revised)
Regulation 8540 Free and Reduced Rate Meals
(Abolished) Policy 8550 Outstanding Food Service Charges (NEW) Policy 8820 Opening Exercises/Ceremonies (Revised)

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval to attend a “New Pilot Project” through Stockton University and Educational Technology Training Center (ETTC) for the 2015-2016 school year. This is a targeted workshop series onsite in Ocean County during the 2015-2016 school year, allowing us to send “three” certificated staff, per month for each session. Staff will be determined by Mrs. Gangemi. Cost to the board of education is \$350.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Crowell and carried THAT: approval of “Jointure” with Pinelands Regional School District for public and non-public transportation. The following routes are represented:

T1-\$28,699.20

T2-\$28,699.20

T3-\$28,279.80

ASL1 \$5,304.00

Cost to the board of education is \$90,982.20.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval for Professional Services with Fraytak Veisz Hopkins Duthie, P.C., architects on the attached description for “Barrier Free Accessibility and Site Improvements at Tuckerton Elementary School, Pre-Referendum Services”. Cost to the board of education is \$24,950.00 for Phase I.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Crowell and carried THAT: approval of 2415.04 Title I-Parental Involvement Policy as required by law.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. Morey and carried THAT: approval of Danielson framework for teacher evaluation and the Danielson MMPR rubric for Principal evaluation as required under New Jersey Chapter 10 2.2.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval of the QSAC, SOA's for the 2015-2016 school year.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of the payment list for October, 2015 in the amount of **\$113,346.56 which includes \$78,119.08 for Health Benefits.**

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of the cash report for September, 2015.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye,
Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of the Current Payment Register for September, 2015 in the amount of \$355,917.04.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of statement of no over expenditure as required in N.J.A.C.6A:22-2.11 of any line item in the 2015-2016 budget as evidenced by the latest Budget Report.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

ADDENDUM

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for the 6th grade classes to run a “Hoagie Sale” on Wednesday, November 25, 2015. Requesting use of the Cafeteria beginning at 9:00 am. Items are donated by local businesses. All proceeds to support the 6th grade field trip to Gettysburg. This is an early dismissal, 12:00 pm. Cafeteria will be needed between 12:00 pm – 2:00 pm, for pickup of the hoagies. No cost to the board of education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. Crowell-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye
7-AYE

Motion to adjourn meeting was made by Mrs. Morey, and seconded by Mrs. Crowell
7-Aye

Respectfully submitted by Mrs. Janet Gangemi, Superintendent/SBA