

OFFICIAL MINUTES
Tuckerton Borough Board of Education Meeting
Organizational Meeting and Regular Meeting
January 4, 2016

CALL TO ORDER AND FLAG SALUTE

The organizational meeting of the Tuckerton Borough Board of Education was called to order by Mrs. Janet Gangemi, Superintendent/SBA, Tuckerton Borough School District, at 5:00 PM, in the Media Center of the Tuckerton Elementary School.

ROLL CALL AND SUNSHINE STATEMENT:

The following members were present:

Mrs. Horner, Mrs. Ballin, Mrs. Sanford, Mrs. McMunn

Total: 4 present , 1-Absent, Mrs. Morey, 1-late, Mrs. Witbeck

Janet Gangemi, Superintendent/SBA

Mary McGrath, Board Secretary

SUNSHINE STATEMENT: “This is the “organizational” meeting of the Tuckerton Board of Education”, notice of which was advertised with the Asbury Park Press on June 23, 2015, and sent to the Tuckerton Borough Municipal Clerk on June 29, 2015”.

Required Oaths for newly elected Board of Education Members:

Oaths were read out loud by Mrs. Gangemi, to the newly elected Board of Education Members, raise your right hand as you are sworn in:

Alison Sanford – accepted the oath

Jennifer Quintenz-accepted the oath

Mrs. Gangemi now calls for the nominations for the office of President of the Board of Education:

Recommend motion for the nomination of President was made by Mrs. Ballin, seconded by

Mrs. Sanford and carried THAT: Mrs. Trisha Horner for Board of Education President.

Mrs. Horner accepted.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye, Ms. Quintenz-Aye
5-AYE

Mrs. Horner now calls for the nominations for the office of Vice President of the Board of Education:

Recommend motion for the nomination of Vice President was made by Mrs. McMunn, seconded by

Mrs. Sanford and carried THAT: Mrs. Witbeck for Board of Education Vice President.

Mrs. Witbeck. (Accepted when she arrived)

ROLL CALL VOTE FOR THE NEWLY ELECTED BOARD:

Mrs. Horner-Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye, Ms. Quintenz-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. McMunn and seconded by Mrs. Sanford and carried THAT: approval and adoption of the Annual Resolutions A through O:

ANNUAL RESOLUTIONS:

- a. Adoption of Present Policies and Code of Ethics of NJSBA
- b. Authorization of Annual Approval of Policies RESOLVED THAT: the Board of Education authorize the approval of all policies currently in effect for the 2016 calendar year.
ROLL CALL
- c. Designation of Official Depository, RESOLVED THAT: the Board of Education designate the following official depository, effective January 4, 2016 and to the next organizational meeting of the Tuckerton Borough Board of Education:
Ocean First Bank
ROLL CALL
- d. Designation of Official Newspapers, RESOLVED THAT: the Board of Education designate the following official newspapers currently in effect for the 2016 calendar year:
Press of Atlantic City
Asbury Park Press
Tuckerton Beacon
ROLL CALL
- e. Adoption of School Auditor RESOLVED THAT: the Board of Education authorize the Board President and SBA/BA to execute an Agreement with Robert A. Hulsart & Company, as School Board auditors for the Tuckerton Borough Board of Education for the 2016 calendar year at a cost of \$8,500.00.
ROLL CALL
- f. Appointment of Board Attorney RESOLVED THAT: the Board of Education appoint Louis Greco, Esquire, as Board Attorney for the Tuckerton Borough Board of Education for the 2016 calendar year as per contract.
ROLL CALL
- g. Appointment of Board Secretary RESOLVED THAT: the Board of Education appoint Mary McGrath as Board Secretary for the Tuckerton Borough Board of Education for the 2016 calendar year.
ROLL CALL
- h. Appointment of School Physician RESOLVED THAT: the Board of Education appoint Dr. Todd Schmoll, as school physician for the Tuckerton Borough Board of Education for the 2016 calendar year.
- i. Appointment of Architect of Record, RESOLVED THAT: the Board of Education appoint Faridy, Veisz & Fraytak, PC, as Architects of Record for the Tuckerton Borough Board of Education for the 2016 calendar year.
- j. Appointment of petty cash RESOLVED THAT: a petty cash fund not to exceed \$200.00 shall be established and operated by the board secretary for the 2016 calendar year.
- k. Appointment of Tax Shelter Annuity companies RESOLVED THAT: the following companies continue to have approval as Tax Shelter Annuity Co. for the 2016 calendar year: New York Life and Equi-vest. Credit Union, First Financial Federal/ Mon-Oc.
- l. Appointment of Affirmative Action Officer RESOLVED THAT: Siobhan Grayson and Trish Evans, be approved as Affirmative Action Officers for the 2016 calendar year.
- m. Appointment of 504 Committee Coordinator RESOLVED THAT: Janet Gangemi be approved as 504 Committee Coordinator, for the 2016 calendar year.

- n. Appointment of Asbestos Manager Officer, Integrated Pest Management Coordinator, Right to Know Officer and AHERA Coordinator, RESOLVED THAT: Brian Mathis be approved as Asbestos Manager Officer, Integrated Pest Management Coordinator, Right to Know Officer and AHERA Coordinator, for the 2016 calendar year
- o. Appointment of Disability programs RESOLVED THAT: Aflac and Prudential companies be approved as disability programs offered for the 2016 calendar year.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye, Ms. Quintenz-Aye
5-AYE

- p. Appointment of Committees:

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Horner and carried THAT: approval and adoption of the Appointment of Committees, as assigned:

Appointment of Board of Education Committees RESOLVED THAT:

Building & Grounds: Trisha Horner Chairperson
Michelle Ballin & Alison Sanford

Policy Trisha Horner Chairperson
Jennifer Quintenz & Cindy Witbeck

Legislation Trisha Horner Chairperson
Michelle Ballin & Jennifer Quintenz

Negotiations Trisha Horner Chairperson
Cindy Witbeck

Personnel Trisha Horner Chairperson
Cindy Witbeck

Finance Anna Morey, Deborah McMunn Chairperson

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye, Ms. Quintenz-Aye
5-AYE

Motion to adjourn the Organization Meeting was made by Mrs. Ballin, seconded by Mrs. McMunn
All in favor: 5-Aye

Motion to go into Regular Session was made by Mrs. Sanford, seconded by Mrs. McMunn.
All in favor: 5-Aye

PERSONNEL:

1. On the recommendation of the Superintendent, motion was made by Mrs. Ballin and seconded by Mrs. McMunn and carried THAT: approval for Kyle Calderwood to attend a conference in Orlando, FL, as a lead presenter for “Future of Educational Technology Conference”, January 14 and 15, then travel to London to present at the International Bett Conference, on January 21st. Requesting 2 professional days that Kyle will be presenting. There will be no cost to the board of education. All travel expenses will be paid for by Kyle Calderwood.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye, Ms. Quintenz-Aye
5-AYE

Mrs. Witbeck arrived: 5:25 PM

2. On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval to post for “homebound” instruction to begin Monday, January 11, 2016 through an unknown date. The cost to the board will be \$37.00 per hour for an unlimited amount of instruction, for a student, M.R. Dates and times are to be determined, not to exceed 10 hours.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Witbeck- Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye,
Ms. Quintenz-Aye
6-AYE

3. On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Victoria Downey to be a substitute for the AfterCare Program for the remainder of the 2015-2016 school year. When subbing for Mrs. Bracco, the rate is \$15.00 per hour, when subbing for the Instructional Aide, the rate is \$10.00 per hour.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Witbeck- Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye,
Ms. Quintenz-Aye
6-AYE

4. On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Lisa Lucariello to hold a “Cartooning” class which would run from January 20, 2016 through March 9, 2016, at a rate of \$37.00 per hour. Class would be on Wednesdays. Total cost to the board of education is \$296.00.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Witbeck- Aye, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye,
Ms. Quintenz-Aye
6-AYE

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

1. On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Ballin and carried THAT: approval of the payment list for January, 2016 in the amount of **\$126,919.63** which includes **\$71,826.16** for Health Benefits.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Witbeck- Abstain, Mrs. Ballin – Aye, Mrs. McMunn-Aye Mrs. Sanford-Aye,
Ms. Quintenz-Abstain
4-AYE 2-ABSTAIN

Open discussion: Before adjourning there was an open discussion by Mrs. Gangemi regarding the upcoming negotiations and another discussion regarding the direction of healthcare. Mrs. Gangemi is working on a spreadsheet for various group plans.

Motion to adjourn meeting was made by Mrs. Ballin, seconded by Mrs. Sanford.
6-Aye

Respectfully submitted by Mrs. Janet Gangemi, Superintendent/SBA