

OFFICIAL MINUTES
Tuckerton Borough Board of Education Meeting
Regular Meeting
January 25, 2016

CALL TO ORDER AND FLAG SALUTE

The regular meeting of the Tuckerton Borough Board of Education was called to order by Trisha Horner, President, Board of Education of Tuckerton Borough School District, at 5:05 PM, in the Media Center of the Tuckerton Elementary School.

ROLL CALL AND SUNSHINE STATEMENT:

The following members were present:

Mrs. Horner, Mrs. Ballin, Mrs. McMunn, Mrs. Sanford

Total: 4 present 3 absent: Mrs. Morey, Mrs. Quintenz, Mrs. Witbeck

Janet Gangemi, Superintendent/SBA
Mary McGrath, Board Secretary

Lou Greco, Esq. was absent

SUNSHINE STATEMENT: "This is the regular meeting of the Tuckerton Board of Education", notice of which was advertised with the Asbury Park Press on June 23, 2015, and sent to the Tuckerton Borough Municipal Clerk on June 29, 2015".

APPROVAL OF MINUTES:

On the approval of the regular meeting on November 30, 2015, motion to approve minutes was made by Mrs. Sanford, seconded by Mrs. Ballin

4-Aye 3- Absent, Mrs. Morey, Mrs. Witbeck, Mrs. Quintenz

On the approval of the "special meeting" minutes, December 21, 2015, motion to approve minutes was made by Mrs. McMunn, seconded by Mrs. Sanford

4-Aye 3-Absent-Mrs. Morey, Mrs. Witbeck, Mrs. Quintenz

On the approval of the "organizational meeting & regular meeting" minutes, January 4, 2016, motion to approve minutes was made by Mrs. Sanford, seconded by Mrs. McMunn

4-Aye 3-Absent-Mrs. Morey, Mrs. Witbeck, Mrs. Quintenz

ENROLLMENT:

Out of District	2		
MD-Vidro	5	3-Bennert	17
PSD-Kirby	5	3-Hewitt	17
PS-Cirulli	15	4-Mahr	22
K-Gormley	16	4-Stambaugh	23
K-Steele	17	5-Grayson	15
1-Leonard	14	5-Cerullo	15
1-Selfridge	9	6-Evans	21
1-Kohler	15	6-Ubelhoer	21
2-Koplitz	22	6-Ventresca	21
2-Coppolino	21	Total	313

FIRE DRILL: 12/11/2015
SECURITY DRILL/EVACUATION: 12/23/2015
PRINCIPAL'S REPORT-Mrs. Siobhan Grayson
BUILDING & GROUNDS REPORT: Mr. Brian Mathis
PUBLIC FORUM
HIB REPORT: No new incidents
PARCC REPORT: Mrs. Janet Gangemi
SUPERINTENDENT'S REPORT- Mrs. Janet Gangemi

Mrs. Witbeck arrived: 5:25 PM

CORRESPONDENCE:

1. Thank you note to the members of the Board of Education from Mrs. Siobhan Grayson.
2. Thank you note to the members of the Board of Education from Mrs. Coppolino's Second grade class.
3. Asbury Park article "Tuckerton's Hour of Code Aims High", Kyle Calderwood, Technology Coordinator.
4. Thank you note from Mr. Cerullo, 5th grade teacher, for workshop.
5. Correspondence from NJDOE, County Office, Todd Flora, Executive County Superintendent, that "A review of the Efficiency Standards at our meeting on December 1, 2015 indicates that the Tuckerton School District: Is within the range for support services, administrative, legal services and operations and maintenance per pupil costs; the per pupil ratio's for educational support and administrative personnel and the ratio of faculty to administrative personnel. In addition, the other efficiency standards are sufficiently explained".
6. Thank you letter from the Atlantic City Rescue Mission for gifts of backpacks for children and adults.

PERSONNEL:

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Tom Smith to attend the "2016 NJAHPERD Annual Convention", New Jersey Association for Health, Physical Education, Recreation and Dance, Monday, February 22, 2016 in Long Branch, New Jersey. Cost to the Board of Education is \$25.00 for membership and \$70.00 for conference, \$80.00 for a substitute teacher for a total cost to the Board of Education of \$175.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Brian Mathis to attend the "20th Annual Expo/Conference" March 14, 15, 16, 2016 at Harrah's Resort in Atlantic City, NJ. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Witbeck and carried THAT: approval for Sandi Gormley, Melissa Steele, to attend the “2016 Kindergarten Teacher Conference”, Monday, February 22, 2016, at the Atlantic City Convention Center, Atlantic City, NJ. Cost to the Board of Education is \$242.00 per person plus 2 substitute teachers @ \$80.00 per teacher, total cost to the Board of Education is \$644.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck, and seconded by Mrs. McMunn and carried THAT: approval for Amanda Cirulli to attend the “2016 Pre-Kindergarten Teacher Conference”, Monday, February 22, 2016, at the Atlantic City Convention Center, Atlantic City, NJ. Cost to the Board of Education is \$242.00, plus a substitute teacher @ \$80.00, total cost to the Board of Education is \$322.00

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of Kerri Hoolahan to volunteer one day at the AfterCare Program, Wednesday, January 27, 2016, to fulfill hours for the honor society. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of the following substitute teachers:
Shane Nugent & Jennifer Schreib, at the rate of \$80.00 per day.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of John Jones, substitute custodian, at the rate of \$10.50 per hour.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for membership to the NJPSA, New Jersey Principals & Supervisors Association, for Siobhan Grayson, Principal, for the remainder of the 2015-2016 school year. Cost to the Board of Education is \$650.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for membership to the ASCD, "Association for Supervision and Curriculum Development", for Siobhan Grayson, Principal, for the remainder of the 2015-2016 school year. Cost to the Board of Education is \$89.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Mr. Cerullo to run a "bi-monthly newspaper", written and developed by the students of TES for students, staff, and the community. Details are outlined in Mr. Cerullo's letter attached. Cost to the board would be \$37.00 an hour, for program to run twice a month from 2:30-3:30 pm in the computer lab or Mr. Cerullo's classroom. Cost to the Board of Education 9 classes @ \$37.00. Total cost to the Board of Education is \$333.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

MISCELLANEOUS

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. McMunn and carried THAT: approval for Mr. Calderwood, who was selected to be filmed for a small segment on a nationally televised program called "Born to Explore", on ABC, do a Mystery Skype lesson in Mr. Ubelhoer's 6th grade class on Thursday, January 28, 2016, as well as be part of an interview including Mr. Ubelhoer. Board members were notified and all responded that they support the program. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Tom Smith to run a "Jump and Hoop for Heart" fundraiser during his 1st-6th grade Physical Education classes during the week of 2/1/2016. All proceeds will be donated to the American Heart Association. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Susan Sauer to have staff members participate in a “National Wear Red Day” on Friday, February 5, 2016, to bring awareness of heart disease and stroke, in women. A voluntary donation of \$5.00 will be donated to the American Heart Association, to fight against heart disease. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of the board meeting dates for the 2015-2016 school year. See attached.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for use of facility for Pineland’s Soccer Association to utilize the gym for indoor soccer practice, 5:30-7:00 PM, February 5, 19, and 26, 2016. No cost to the Board of Education

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Deborah Nass to host an author in the media center. Stefani Milan will visit the school on Wednesday, March 9, 2016 (snow date: March 16). The presentation and puppet show will last approximately 1 hour. She will also distribute and sign pre-ordered/purchased books on the day of the event. Book title is “I Liked You Much Better When You Were Outside”. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for use of facility of the Media Center and the Cafeteria, from the "SADD" students of the Pinelands Junior High School, to provide a workshop for our families in the 4th-6th grade classrooms. The request is for Thursday, March 3, 2016 from 6:00-8:30 PM. Pizza will be provided to the families from this program, in our cafeteria. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for the Community Outreach Program dates with the Tuckerton Seaport: No cost to the Board of Education.

February 19, They will come to us with a program about local music.

March 11th, They will come to us, the topic is still being discussed.

April 8th, We will be going there and volunteering* (PSD & MD ONLY)

May 20th, We will be going there, this is our last visit for the year.*

(PSD & MD ONLY)

* Transportation provided by our school bus, arranged by Silvia Kirby and one of our van drivers.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn for approval of the 2nd Reading on the following Policy Alerts:

P&R 1240 Evaluation of Superintendent (M) (Revised)

P&R 3221 Evaluation of Teachers (M) (Revised)

P&R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
(M) (Revised)

P&R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and
Assistant Principals (M) (Revised)

P&R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)

P3431.1 Family Leave (M) (Revised)

P4431.1 Family Leave (M) (Revised)

P5337 Service Animals (New)

P5516 Use of Electronic Communication and Recording Devices (EDRD) (M) (Revised)

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of the sale of the attached list of chairs, prepared by Brian Mathis, to be sold on GovDeals.net. Recommended price to be sold at \$10.00 each.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of tuition contracts for the following students, M.R., and V.R., for the remainder of the 2015-2016 school year, with Ocean Township School District. See contract for complete details. M.R., is at the rate of \$1,733.10 per month, and V.R. is at a rate of \$1,665.50 per month. Total cost to the Board of Education is, \$33,986.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for transportation for F.M., Kindergarten student, from her temporary residence in Lumberton, NJ to and from Tuckerton Elementary school, daily, beginning Tuesday, January 19, 2016-Friday, January 22, 2016, at a cost of \$372.75 per day. MOESC set up transportation through Z&S Transportation Company. Total cost to the Board of Education is \$1,491.00.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for transportation for F.M., Kindergarten student, from her temporary residence in Lumberton, NJ to and from Tuckerton Elementary school, daily, beginning Monday, January 25, 2016 through Monday, February 8, 2016, at a cost of \$372.75 per day. In this time period the pickup time is changed from 2:20 PM to 3:30 PM. so that F.M. will be in the AfterCare Program. MOESC set up transportation through Z&S Transportation Company. Total cost to the Board of Education is, \$4,100.25.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. McMunn and carried THAT: approval for the ELS Three Year Plan, 2014-2017. Plan is attached.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of the payment list for January, 2016 in the amount of **\$118,702.07, which includes \$78,125.60 for Health Benefits.**

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of the Current Payment Register for December, 2015 in the amount of \$269,758.95.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. McMunn and carried THAT: approval of the Cash Reports for October, November, and December 2015.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Ballin and carried THAT: approval and receipt of the "Comprehensive Annual Financial Report", (CAFR) for the fiscal year ended June 30, 2015. To be distributed with Audit Report at the board meeting.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Ballin and carried THAT: approval of statement of no over expenditure as required in N.J.A.C.6A:22-2.11 of any line item in the 2015-2016 budget as evidenced by the latest Budget Report.

ROLL CALL VOTE:

Mrs. Horner- Aye, Mrs. Witbeck-Aye, Mrs. Ballin-Aye, Mrs. Sanford-Aye, Mrs. McMunn-Aye
5-AYE

ADDENDUM

On the recommendation of the Superintendent, motion was made by Mrs. Ballin and seconded by Mrs. McMunn and carried THAT: approval to proceed with repair and/or installation of new doors as per quoted prices from Commercial Door and Hardware (\$29,900.00-hardware and doors) and MJJ Construction (\$9,089.00-installation) to be in compliance with NJ Task Force and NJ State Fire Inspection report. No vote needed, previously approved.

Motion to go into Executive Session was made by Mrs. Witbeck, seconded by Mrs. McMunn.
5-AYE

Motion to adjourn Executive Session was made by Mrs. Witbeck, seconded by Mrs. McMunn.
5-AYE

Motion to adjourn board meeting was made by Mrs. Sanford, seconded by Mrs. Witbeck.
5-Aye

Respectfully submitted by Mrs. Janet Gangemi, Superintendent/SBA

