

**OFFICIAL MINUTES**  
**Tuckerton Borough Board of Education Meeting**  
**Regular Meeting**  
**March 27, 2017**

**CALL TO ORDER AND FLAG SALUTE**

The regular meeting of the Tuckerton Borough Board of Education was called to order by Trisha Horner, President, Board of Education of Tuckerton Borough School District, at 5:00 PM, in the Media Center of the Tuckerton Elementary School.

**ROLL CALL AND SUNSHINE STATEMENT:**

The following members were present:

Mrs. Horner, Ms. Quintenz, Mrs. Morey, Mr. Short, Mrs. Sanford

Absent: Mrs. McMunn, Mrs. Witbeck, (arrived at 6:15 pm)

Total: 5 Present 2-Absent

Janet Gangemi, Superintendent/SBA

Mary McGrath, Board Secretary

Lou Greco, Esq. was PRESENT

SUNSHINE STATEMENT: "This is the regular meeting of the Tuckerton Board of Education", notice which was advertised with the Asbury Park Press on December 1, 2016, and sent to the Tuckerton Borough Municipal Clerk on November 29, 2016".

**APPROVAL OF MINUTES:**

Motion to approve the minutes from the Regular meeting, February 21, 2017, was made by Mrs. Morey, seconded by Mr. Short.

2-Aye 3-Abstain: Mr. Short, Mrs. Sanford, Mrs. Horner, 2-Absent, Mrs. McMunn, Mrs. Witbeck

Motion to approve the minutes from the "Special Meeting", February 13, 2017, was made by Mrs. Morey, seconded by Mrs. Sanford.

4-Aye 1-Abstain: Ms. Quintenz, 2-Absent, Mrs. McMunn, Mrs. Witbeck

**ENROLLMENT:**

Out of District	2		
MD-Vidro	5	3-Mahr	20
PSD-Kirby	8	4-Selfridge	18
PS-Cirulli	12	4-Stambaugh	19
K-Gormley	19	5-Cerullo	22
K-Steele	20	5-Ubelhoer	20
1-Johnson	14	6-Evans	17
1-Kohler	15	6-Ventresca	17
2-Gunzenhauser	21		
2-Pine	20		
3-Coppolino	20	<b>Total</b>	<b>289</b>

FIRE DRILL: 2/28/2017  
SECURITY DRILL/EVACUATION: 2/28/2017  
PRINCIPAL'S REPORT- Mrs. Siobhan Grayson  
PUBLIC FORUM  
BUILDING & GROUNDS-Brian Mathis, absent  
HIB REPORT: no new incidents-Mrs. Siobhan Grayson  
PROJECT UPDATE: Mrs. Janet Gangemi , Pre-Bid Meeting  
SUPERINTENDENT'S REPORT –Mrs. Janet Gangemi

**CORRESPONDENCE:**

1. Thank you from Mr. Tom Smith, Physical Education Teacher, for allowing students to participate in the Jump/Hoops 4 Heart Fundraiser. This year they raised \$1,560.00. Thank you to all who participated, thank you Mr. Smith.
2. Article on “Showing Up”, regarding Board of Education members.
3. CDL Cancellation Documents for review.

**PERSONNEL:**

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval to accept a letter from Lori Short, to return from maternity leave, September 1, 2017.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
4-Aye 1-Abstain-Mr. Short

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval to accept a letter from Marge Selfridge for a medical leave of absence for the remainder of the 2016-2017 school year. Mrs. Selfridge plans on returning September 1, 2017.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Samantha Anderson to replace Mrs. Selfridge for the remainder of the 2016-2017 school year. Cost to the Board of Education is \$80.00 per day, after 21 days, \$100.00 per day, approximately \$7,280.00.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval to post for a mentor for Samantha Anderson. Cost to the Board of Education is one half year stipend, \$350.00.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Morey and carried THAT: approval for Kevin Gillespie, Maintenance, for a vaccine, Hepatitis B, series of 3 shots. Cost to the Board of Education, \$195.00

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Michelle Ballin to be an Instructional Aide substitute at the rate of \$62.00 per day, for the remainder of the 2016-2017 school year.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Morey and carried THAT: approval for Gabrielle Machulsky to be a substitute teacher for the 2016-2017 school year, at the rate of \$80.00 per day.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for the following substitute teachers for the remainder of the 2016-2017 school year. NOTE: THIS IS A CORRECTION FROM AGENDA, PREVIOUS APPROVAL FOR INSTUCTIONAL AIDES, SHOULD BE TEACHER SUBSTITUTES AT \$80.00 PER DAY. Paperwork sent to us from Pinelands was unclear.  
William Cash, Michael Yak, Jaclyn Wood.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

**MISCELLANEOUS**

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Mr. Smith to obtain supplies for the Running Club for grades 3-6, through a PTA mini-grant. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval to “reschedule” a field trip for 4<sup>th</sup> Grades. April 27 field trip to Howell Living History Farm is changed to Thursday, April 6. Cost for entrance to farm and transportation remains the same at a cost to the Board of Education of \$825.49.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval for a fundraiser for “Cat-a-Thon”, dollar donations from April 18-25, 2017. Money raised will go directly to the Pinelands Regional School District’s Cat-a-Thon committee for distribution throughout our local community on Friday, May 19, 2017. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mrs. Morey and carried THAT: approval for the PTA to hold a meeting on Tuesday, April 4, 2017 from 1:30-2:30 pm, in the Media Center. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for Field Day to be held on Thursday, April 20, 2017, with a rain date of April 27, 2017. The theme is “Medieval Games”. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval for Kevin Fogarty, RN, CPN, to present a “Helmet Safety Program” to fifth grade students on Friday, May 5, 2017, in Mr. Ubelhoer’s classroom. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval for reimbursement to Trish Evans for registration paid for a workshop, "Thinking Outside the Docs: using Google Slides and Drawings for Comics, CYOA's and More!", June 25-June 28, 2017. Cost to the Board of Education is \$450.00.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval for Lisa Lucariello to host "Guiding Good Choices-Anger Management, Being Drug Free, Saying no to Peer Pressure", in the art room on April 6, 2017 from 2:35-4:45 pm. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval for the PTA to host a Painting Party Fundraiser, on the following dates: April 5<sup>th</sup> & April 19<sup>th</sup>, from 6:15-8:00 pm, in the art room. Mrs. Lucariello is volunteering her time. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for Mrs. Mahr to have her sewing club 4 days a week instead of 2, for the last trimester. Cost to the Board of Education is \$38.00 per day, 20 additional days for a total cost of \$760.00.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for Mr. Hewitt to utilize the Music room for the Talent Show as follows: Music Room, 4/25 & 4/27 from 2:30 – 4:00 pm, Gym, 5/24 from 2:30 to 5:00 pm, 5/25 from 5:00-10:00 pm. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for Ms. Powers to hold her “Bubbles 4 Autism Awareness”, on Friday, April 28, 2017 at 1:35 pm, outdoors on the premises. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Ms. Powers to sell Bracelets for \$20.00 and Key chains for \$10.00 to add to the Philanthropic Account, which provides the scholarship money given each year to Pinelands. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval for 5<sup>th</sup> grade classes to go on a field trip to Tip Seaman Park, for clean up and picnic, and Stewart’s Root Beer. This is a walking trip from 9:30 am – 2:00 pm, Tuesday, May 23, 2017, rain dates: May 30<sup>th</sup> or June 2, 2017. No cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mr. Short and seconded by Mrs. Sanford and carried THAT: approval for 1<sup>st</sup> grade classes to go to Storybook Land, May 4, 2017, rain date May 11, 2017, from 9:15 am-2:00 pm. Cost to get into Storybook Land is \$493.35, and transportation is \$375.35, for a total cost to the Board of Education, \$868.70.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mrs. Morey and carried THAT: approval for Kindergarten classes to host Pinelands Regional Junior High students to perform story puppet play, from 10:00 am to 1:00 pm on Friday, May 19, 2017. PTA mini-grant, therefore, no cost to the Board of Education.

**ALL IN FAVOR:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval for Kindergarten classes to attend a field trip to Johnson’s Corner Farm, Friday, June 1, 2017 from 8:15 am – 1:15 pm. Admission is \$713, 75, transportation is \$485.00, for a total cost to the Board of Education, \$1,198.75.

**TABLED** Date was unclear, Thursday is June 1<sup>st</sup>, and Friday is June 2<sup>nd</sup>. Will return on the May 1, 2017 Board of Education Meeting Agenda for approval.

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for 4<sup>th</sup> & 5<sup>th</sup> grade classes to go on a field trip to Count Basie Theater, Red Bank, NJ, Monday, April 3, 2017 from 8:30 am to 1:00 pm. Admission is free. Cost to the Board of Education for 2 buses is \$750.70.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for the following Walking Trips to the Tuckerton Library:

- a. First grade, Mrs. Kohler's class, May 30, 2017, 9:45 am to 10:45 am, rain date: 6/6/17
- b First grade, Mrs. Johnson's class, May 30, 2017, 10:30 am to 11:30 am.
- c. Fifth grade, Mr. Cerullo's class, May 26, 2017, 12:45 pm to 2:15 pm, rain date: 6/2/17

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Mrs. Gangemi to attend the 55<sup>th</sup> Annual NJASBO Conference (New Jersey Association of School Business Officials), on June 7, 8, 9, 2017 at the Borgata Hotel in Atlantic City, NJ. Cost to the Board of Education is \$275.00

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval of the *3rd Reading* and final approval. of the following policies:

- P&R 1510 Americans with Disabilities Act (M) (Revised)
- P2415.30 Title I-Educational Stability for Children in Foster Care (M) (New)
- P&R 2418 Section 504 of the Rehabilitation Act of 1973- Students (M) (New)
- P&R 5116 Education of Homeless Children (Revised)
- P5330.04 Administering an Opioid Antidote (New)
- P&R 8330 Student Records (M) (Revised)

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval to post for a Steam/Science/Sp. Ed teacher position for the 2017-2018 School Year.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval of the cash report for January 2017.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mr. Short and carried THAT: approval of the payment list for March, 2017 in the amount of **\$285,320.65 which includes \$75,510.08 for Health Benefits.**

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mr. Short and carried THAT: approval of statement of no over expenditure as required in N.J.A.C.6A:22-2.11 of any line item in the 2016-2017 budget as evidenced by the latest Budget Report.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

**ADDENDUM:**

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval of the tentative budget for the 2017-2018 school year using the 2017-2018 state aid figures as follows:

General Fund:	\$4,989,322.00
Special Revenue Fund	\$ 161,062.00
Debt Service Fund	\$ 275,510.00
Total	\$5,425,894.00
General Fund Tax Levy	\$2,698,233.00
Debt Service Tax Levy	\$ 275,510.00

NOTE: This budget does not make use of available banked cap.



**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Sandy Gormley to be a mentor teacher for Samantha Anderson for the remainder of the 2016-2017 school year. Cost to the Board of Education is \$350.00.

**ROLL CALL VOTE:**

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mr. Short-Aye, Mrs. Sanford-Aye, Mrs. Horner-Aye  
5-Aye

**Mrs. Witbeck arrived at 6:15 PM**

**PUBLIC SESSION:**

Jacob Sanford, 225 W. Main Street, Tuckerton, NJ - current 5<sup>th</sup> grade student of Tuckerton Elementary School. Jacob wanted to express his desire to go to Washington, D.C., for his 6<sup>th</sup> grade field trip, in the 2017-2018 school year. Jacob said he knows they always went to Gettysburg, PA. His particular interest is in the Holocaust Museum. Mrs. Gangemi said that is not on the agenda this year, but will be taken into consideration next year.

Motion to go into Executive session was made by Mrs. Sanford, seconded by Mrs. Morey.  
6-Aye

Motion to exit Executive session and return to Regular session was made by Mrs. Witbeck,  
seconded by Mrs. Morey  
6-Aye

Motion to adjourn the meeting was made by Mrs. Witbeck, seconded by Mrs. Sanford  
6-Aye

Respectfully submitted by Mrs. Janet Gangemi, Superintendent/SBA

