

Tuckerton Borough Board of Education Meeting
Tuckerton, New Jersey
May 30, 2017
REGULAR MEETING

CALL TO ORDER- Mrs. Trisha Horner, Board of Education, President

FLAG SALUTE

SUNSHINE STATEMENT: “This is the regular meeting of the Tuckerton Board of Education”, notice which was advertised with the Asbury Park Press on December 1, 2016, and sent to the Tuckerton Borough Municipal Clerk on November 29, 2016”.

ROLL CALL- Board of Education Attendance

Motion to approve minutes of the Regular meeting, May 1, 2017

Motion to approve minutes of the “Executive Meeting”, May 1, 2017.

ENROLLMENT:

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|-----------------|----|--------------|------------|
| Out of District | 2 | | |
| MD-Vidro | 5 | 3-Mahr | 20 |
| PSD-Kirby | 9 | 4-Selfridge | 18 |
| PS-Cirulli | 12 | 4-Stambaugh | 19 |
| K-Gormley | 17 | 5-Cerullo | 22 |
| K-Steele | 20 | 5-Ubelhoer | 19 |
| 1-Johnson | 14 | 6-Evans | 17 |
| 1-Kohler | 15 | 6-Ventresca | 17 |
| 2-Gunzenhauser | 21 | | |
| 2-Pine | 20 | | |
| 3-Coppolino | 20 | Total | 287 |

FIRE DRILL: 4/28/2017

SECURITY DRILL/EVACUATION: To be made up over the summer

PRINCIPAL’S REPORT- Mrs. Siobhan Grayson

PUBLIC FORUM

HIB REPORT: 2 investigations, 1 HIB-Mrs. Janet Gangemi

PROJECT UPDATE: Mrs. Janet Gangemi

SUPERINTENDENT’S REPORT –Mrs. Janet Gangemi

CORRESPONDENCE:

1. Letter with photos, of gratitude to the Tuckerton Elementary School, from the Staub Family, for the care and education of their sons.
2. Article from the Sandpaper by Pat Johnson, references School Budget and Mrs. Mahr’s sewing group.
3. Letter from the Tuckerton Seaport & Bayman’s Museum for Tuckerton Borough School’s participation in the Fourth Annual Festival of Trees.
4. Letter from Greater Tuckerton Food Pantry, thanking the Tuckerton Borough School District for all the food that was donated over the holidays.

5. Teacher Appreciation Week 2017 thank you letters, as listed:
 - a. Siobhan Grayson, Principal, to recognize “Teacher Appreciation Week”.
 - b. Teacher Appreciation letter from Donna Hetherington to Mrs. Evans.
 - c. Teacher Appreciation letter from The Yates Family to Mrs. Kirby.
 - d. Teacher Appreciation letter from The MacDonald Family to Mrs. Kirby.
 - e. Teacher Appreciation letter from Samantha Rubio, to Mrs. Gormley, Mrs. Lupo and Mrs. Tharp.
 - f. Teacher Appreciation letter from Joseph & Coryn Dean to Mrs. Steele and Mrs. Coppolino.
 - g. Teacher Appreciation letter from Mr. & Mrs. Ventresca to Mrs. Bunucci.
 - h. Teacher Appreciation letter from Mr. & Mrs. Ventresca to Mr. Ubelhoer and Ms. Powers.
6. Memo from Lisa Lucariello and Barbarann Powers, MAC update.

PERSONNEL

1. Recommend approval for the attached list of substitute teachers, @ \$80.00 per day, substitute aides, @ \$62.00 per day, and substitute nurses, @ \$200.00 per day, for the 2017-2018 school year.
2. Recommend approval for Meggan Lank to work with Kyle Calderwood, as summer assistance with duties listed attached, @ her 2017-2018 hourly rate of \$18.26 per hour, not to exceed 110 hours. Begins July 1-August 21, 2017. Cost to the Board of Education is \$2,008.60. See attached description.
3. Recommend approval to hire Evdoxia Szczotka, Speech Therapist, for the 2017-2018 school year, @ \$75.00 per hour.
4. Recommend approval to hire Carole Comfort, (Creative Teacher Consultants), LDTC, for the 2017-2018 school year, at \$50.00 per hour for IEP conferences, and \$350.00 per evaluation.
5. Recommend approval for Marlene Johnson to be appointed the 2017-2018 Basic Skills position, step 3, \$50,062.00.
6. Recommend approval for the following ESY positions: July 5-31, 2017 Mon-Thurs.
 - a. Amelia Paszkewicz, ESY Special Education Teacher, Social Skills, 2.5 hours x 8 days @ \$39.00 per hour. Cost to the Board of Education, \$780.00.
 - b. Melanie Cudnik, Speech Therapist, \$39.00 per hour.
 - c. Maureen Gunzenhauser, Regular Ed. Teacher, \$39.00 per hour.
 - d. Barbarann Powers and Ken Engelhardt, Special Ed. Teachers at \$39.00 per hour.
 - e. Susan Sauer, School Nurse, at \$39.00 per hour.
 - f. Joan Lockwood, Carolyn Bracco, (1 more), Instructional Aides, @ \$14.54 per hour.
 - g. Lorraine Gancy and Donald Myers, Van drivers @ \$16.73 per hour.
 - h. Substitute Aides @ \$14.54 per hour.
 - i. Debbie Nass as substitute Teacher @ \$39.00 per hour.
 - j. Substitute Nurse, Roseann Giordano, @ \$39.00 per hour.
7. Recommend approval for the following requests on paid/or carry over of unused vacation days:
 - a. Kyle Calderwood to carry over 2 vacation days.
 - b. Mary McGrath to carry over 3 vacation days.
 - c. Brian Mathis to carry over 15 vacation days, and be paid for 9 days at \$277.85 per day, total cost to the Board of Education, \$2,500.65.
 - d. Araceli Ibarra to be paid for 9 days @ \$104.72, total cost to the Board of Education, \$942.48.

- e. Janet Gangemi to carry over 5 vacation days and be paid for 5 vacation days @ \$456.04 per day, total cost to the Board of Education is \$2,280.20.
- f. Siobhan Grayson to carry over 5.5 vacation days and be paid for 7 vacation days @ \$319.35 per day. Total cost to the Board of Education is \$2,235.45.

MISCELLANEOUS:

1. Recommend approval for the annual membership of “American School Counselor Association”, for Christina Smith for the 2017-2018 school year. Cost to the Board of Education is \$129.00.
2. Recommend approval for the following people to attend “NJPSA, New Jersey Principals and Supervisors Association”, workshop on, “Educational Leaders as Scholars, Using Arts Integration to Enhance New Jersey’s Student Learning Standards”, July 17-19, 2017. Janet Gangemi, Siobhan Grayson, Julie Bunucci, Lisa Lucariello, Jenny Stambaugh. Cost to the Board of Education is \$75.00 per person, for a total registration cost of \$375.00, mileage 134.2 miles round trip, @ .31 per mile, \$41.60 x 5, \$208.00, total cost to the Board of Education, \$583.00.
3. Recommend approval for “The Lizard Guys”, to change the previously approved date, Friday, May 5, 2017, to Thursday, 6/1/2017. Paid for by PTA mini-grant, previously approved \$45.00 towards the assembly. No additional cost to the Board of Education.
4. Recommend approval to change the date for the Cystic Fibrosis Fundraiser “Crazy Hair Day”, from Friday, June 2, 2017 to Friday, June 9, 2017. No cost to the Board of Education.
5. Recommend approval to “add” a raindate for the previously approved Cape May Zoo trip, adding a rain date of, Thursday, June 8, 2017. Previously approved by the Board of Education, entrance to the Zoo is \$80.00, transportation is \$412.89, \$200.00 for a substitute nurse. Total cost approved is \$692.89. No additional cost for the added date.
6. Recommend approval to “add” a raindate for the previously approved Walking Trip to the Tuckerton Library, scheduled for Thursday, June 1, 2017, raindate 6/8/2017. No cost to the Board of Education.
7. Recommend approval for Mrs. Gangemi and Mrs. Grayson’s use of facility for Monday, June 5, 2017, Community Project Update, in the Media Center or Gymnasium, from 6:00 pm to 8:00 pm.
8. Recommend approval for Susan Sauer to attend the Kindergarten field trip to Johnson’s Farm on Friday, June 2, 2017, for a student with medical needs. Cost to the Board of Education is \$200.00 for a substitute nurse for the day.
9. Recommend approval for Cindy Hoolahan and her mentor’s with their assigned student, Mrs. Nass as the certificated staff person, and Mrs. Lank to assist, take a walking trip to Stewarts, Route 9, Tuckerton, for their Mentor “end of year” party, Tuesday, June 6, 2017, 11:30 am to 12:30 pm. Cost to the Board of Education is \$5.50 x 18 people, for a total cost of \$99.00.
10. Recommend approval for Katie Malachefski to attend a workshop at Stockton University, Tuesday, July 25, 2017, 9:00 am to 12:00 pm, utilizing ETTC hours, “Mindfulness for Teachers”. Cost to the Board of Education is mileage, 32 miles round trip @ .31 per mile, a total of \$9.92.
11. Recommend approval for the PTA, use of facility for the Library, or designated area due to construction, to hold a PTA meeting on Tuesday, June 6, 2017 from 1:30 pm to 2:30 pm.

12. Recommend approval for 6th grade to add a raindate for their previously approved trip to George J. Mitchell School for Inter-district field day, scheduled for Tuesday, May 30, 2017, raindate: Monday, June 5, 2017. Cost of \$375.35 was approved, no additional costs to the Board of Education.
13. Recommend approval for a PSD student, SID # 3640126802, to finish out the 2016-2017 school year, they have moved out of district. Not extended to ESY. No cost to the Board of Education.
14. Recommend approval for Mrs. Grayson, use of facility, gymnasium on Thursday, June 8, 2017, from 6:00 pm to 7:30 pm, for the End of Year Basic Skills /Title I Parental Involvement meeting. No cost to the Board of Education..

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

1. Recommend motion for approval of the **2nd Reading** of the following policies:
 - 0000.01 Introduction (M) (Revised)
 - 0000.02 Introduction (M) (Revised)
 - 0000.03 Introduction (M) (Revised)
 - P 2320 Independent Study Programs (Abolished)
 - P 2415.06 Unsafe School Choice Option (M) (Revised)
 - P&R 2460 Special Education (M) (Revised)
 - R 2460.1 Special Education – Location, Identification, and Referral (M) (Revised)
 - R 2460.8 Special Education-Free and Appropriate Public Education (M) (Revised)
 - R2460.9 Special Education-Transition From Early Intervention Programs to Preschool Programs (M) (Revised)
 - R2460.15 Special Education-In-Service Training Needs for Professionals and Paraprofessional Staff (M) (New)
 - R2460.16 Special Education-Instructional Material to Blind or Print-Disabled Students (M) (No Revision Required/Readopt)
 - P2464 Gifted and Talented Students (M) (Revised)
 - P2467 Surrogate Parents and Foster Parents (M) (Revised)
 - P2622 Student Assessment (M) (Revised)
 - P&R 3160 Physical Examination (M) (Revised)
 - P&R 4160 Physical Examination (M) (Revised)
 - P&R 5116 Education of Homeless Children (Revised)
 - P5460 High School Graduation (M) (Revised)
 - P5465 Early Graduation (M) (Abolished)
 - P7446 School Security Program (New)
 - P8350 Records Retention (New)
2. Recommend motion for approval of the revised 2016-2017 calendar.
3. Recommend motion for approval of a contract from New Jersey Schools Insurance Group for the 2017-2018 school year.

4. Recommend motion for approval of the following Board of Education dates:
 - Monday, July 24, 2017
 - Monday, August 28, 2017
 - Monday, September 25, 2017
 - Monday, October 30, 2017
 - Monday, November 27, 2017
 - NO December Board of Education Meeting
 - Organizational & Regular meeting, Tuesday, January 2, 2018
 - Monday, January 29, 2018
5. Recommend motion for approval of the 2017-2018 salaries, please refer to Appendix A & Appendix B, attached.
6. Recommend motion for approval of summer hours, starting week of 6/19/2017, Monday – Thursday, 7-1:30 secretaries, 7-3:00 Maintenance, ESY staff 8:15-12:45.
7. Recommend motion to approve payment list for May, 2017 in the amount of **\$248,549.87, which includes \$69,119.00 for Health Benefits.**
8. Recommend motion for approval of the English Language Service Three-Year Plan, 2017-2020.
9. Recommend motion for approval of the Horizon Dental Trust, no cost increase.
10. Recommend motion for approval of a recommendation from Ms. Malley for a comprehensive speech and language evaluation for one of our students, SID #5996461643, Cost to the Board of Education is \$900.00.
11. Recommend approval of statement of no over expenditure as required in N.J.A.C.6A:22-2.11 of any line item in the 2016-2017 budget as evidenced by the latest Budget Report.