

OFFICIAL MINUTES
Tuckerton Borough Board of Education Meeting
Regular Meeting
May 30, 2017

CALL TO ORDER AND FLAG SALUTE

The regular meeting of the Tuckerton Borough Board of Education was called to order by Trisha Horner, President, Board of Education of Tuckerton Borough School District, at 5:00 PM, in the Media Center of the Tuckerton Elementary School.

ROLL CALL AND SUNSHINE STATEMENT:

The following members were present:

Mrs. Horner, Ms. Quintenz, Mrs. Morey, Mrs. Sanford

Absent: Mrs. McMunn, Mrs. Witbeck, Mr. Short

Total: 4 Present 3-Absent

Janet Gangemi, Superintendent/SBA

Mary McGrath, Board Secretary

Lou Greco, Esq. was PRESENT

SUNSHINE STATEMENT: "This is the regular meeting of the Tuckerton Board of Education", notice which was advertised with the Asbury Park Press on December 1, 2016, and sent to the Tuckerton Borough Municipal Clerk on November 29, 2016".

APPROVAL OF MINUTES:

Motion to approve the minutes from the Regular meeting, May 1, 2017, was made by Mrs. Morey, seconded by Mrs. Sanford

4-Aye 3-Absent, Mrs. McMunn, Mrs. Witbeck, Mr. Short

Motion to approve the minutes from the "Executive Meeting", May 1, 2017, was made by Mrs. Morey, seconded by Mrs. Sanford

4-Aye 3-Absent, Mrs. McMunn, Mrs. Witbeck, Mr. Short

ENROLLMENT:

Out of District	2		
MD-Vidro	5	3-Mahr	20
PSD-Kirby	8	4-Selfridge	18
PS-Cirulli	12	4-Stambaugh	19
K-Gormley	17	5-Cerullo	22
K-Steele	20	5-Ubelhoer	20
1-Johnson	14	6-Evans	17
1-Kohler	15	6-Ventresca	17
2-Gunzenhauser	21		
2-Pine	20		
3-Coppolino	20	Total	287

FIRE DRILL: 4/28/2017

SECURITY DRILL/EVACUATION: To be made up over the summer

PRINCIPAL'S REPORT- Mrs. Siobhan Grayson

PUBLIC FORUM

HIB REPORT: 2 investigations, 1 HIB-Mrs. Janet Gangemi

PROJECT UPDATE: Mrs. Janet Gangemi, Brian Mathis –Permits were issued, project started on May 18, 2017. MJJ & Breaker Electric started demolition of computer lab, should be empty by June 2, 2017. 3 full weeks earlier than expected. Contractor not here for HVAC, but will be here 6/2/2017. Playground meeting on May 31st.

Mr. Short arrived at 5:12 PM

SUPERINTENDENT'S REPORT –Mrs. Janet Gangemi

CORRESPONDENCE:

1. Letter with photos, of gratitude to the Tuckerton Elementary School, from the Staub Family, for the care and education of their sons.
2. Article from the Sandpaper by Pat Johnson, references School Budget and Mrs. Mahr's sewing group.
3. Letter from the Tuckerton Seaport & Bayman's Museum for Tuckerton Borough School's participation in the Fourth Annual Festival of Trees.
4. Letter from Greater Tuckerton Food Pantry, thanking the Tuckerton Borough School District for all the food that was donated over the holidays.
5. Teacher Appreciation Week 2017 thank you letters, as listed:
 - a. Siobhan Grayson, Principal, to recognize "Teacher Appreciation Week".
 - b. Teacher Appreciation letter from Donna Hetherington to Mrs. Evans.
 - c. Teacher Appreciation letter from The Yates Family to Mrs. Kirby.
 - d. Teacher Appreciation letter from The MacDonald Family to Mrs. Kirby.
 - e. Teacher Appreciation letter from Samantha Rubio, to Mrs. Gormley, Mrs. Lupo and Mrs. Tharp.
 - f. Teacher Appreciation letter from Joseph & Coryn Dean to Mrs. Steele and Mrs. Coppolino.
 - g. Teacher Appreciation letter from Mr. & Mrs. Ventresca to Mrs. Bunucci.
 - h. Teacher Appreciation letter from Mr. & Mrs. Ventresca to Mr. Ubelhoer and Ms. Powers.
6. Memo from Lisa Lucariello and Barbarann Powers, MAC update.

PERSONNEL:

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for the attached list of substitute teachers, @ \$80.00 per day, substitute aides, @ \$62.00 per day, and substitute nurses, @ \$200.00 per day, for the 2017-2018 school year.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for Meggan Lank to work with Kyle Calderwood, as summer assistance with duties listed attached, @ her 2017-2018 hourly rate of \$18.26 per hour, not to exceed 110 hours. Begins July 1-August 21, 2017. Cost to the Board of Education is \$2,008.60. See attached description.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mrs. Sanford and carried THAT: approval to hire Evdoxia Szczotka, Speech Therapist, for the 2017-2018 school year, @ \$75.00 per hour.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mrs. Sanford and carried THAT: approval to hire Carole Comfort, (Creative Teacher Consultants), LDTC, for the 2017-2018 school year, at \$50.00 per hour for IEP conferences, and \$350.00 per evaluation.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mrs. Sanford and carried THAT: approval for Marlene Johnson to be appointed the 2017-2018 Basic Skills position, step 3, \$50,062.00.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval for the following ESY positions: July 5-31, 2017, Monday-Thursday.

- a. Amelia Paszkewicz, ESY Special Education Teacher, Social Skills, 2.5 hours x 8 days @ \$39.00 per hour. Cost to the Board of Education, \$780.00.
- b. Melanie Cudnik, Speech Therapist, \$39.00 per hour.
- c. Maureen Gunzenhauser, Regular Ed. Teacher, \$39.00 per hour.
- d. Barbarann Powers and Ken Engelhardt, Special Ed. Teachers at \$39.00 per hour.
- e. Susan Sauer, School Nurse, at \$39.00 per hour.
- f. Joan Lockwood, Carolyn Bracco, (1 more), Instructional Aides, @ \$14.54 per hour.
- g. Lorraine Gancy and Donald Myers, Van drivers @ \$16.73 per hour.
- h. Substitute Aides @ \$14.54 per hour.
- i. Debbie Nass as substitute Teacher @ \$39.00 per hour.
- j. Substitute Nurse, Roseann Giordano, @ \$39.00 per hour.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for the following requests on paid/or carry over of unused vacation days:

- a. Kyle Calderwood to carry over 2 vacation days.
- b. Mary McGrath to carry over 3 vacation days
- c. Brian Mathis to carry over 15 vacation days, and be paid for 9 days at \$277.85 per day, total cost to the Board of Education, \$2,500.65.
- d. Araceli Ibarra to be paid for 9 days @ \$104.72, total cost to the Board of Education, \$942.48.
- e. Janet Gangemi to carry over 5 vacation days and be paid for 5 vacation days @ \$456.04 per day, total cost to the Board of Education is \$2,280.20.
- f. Siobhan Grayson to carry over 5.5 vacation days and be paid for 7 vacation days @ \$319.35 per day. Total cost to the Board of Education is \$2,235.45.

MISCELLANEOUS

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval for the annual membership of “American School Counselor Association”, for Christina Smith for the 2017-2018 school year. Cost to the Board of Education is \$129.00.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mr. Short and carried THAT: approval for the following people to attend “NJPSA, New Jersey Principals and Supervisors Association”, workshop on, “Educational Leaders as Scholars, Using Arts Integration to Enhance New Jersey’s Student Learning Standards”, July 17-19, 2017. Janet Gangemi, Siobhan Grayson, Julie Bunucci, Lisa Lucariello, Jenny Stambaugh. Cost to the Board of Education is \$75.00 per person, for a total registration cost of \$375.00, mileage 134.2 miles round trip, @ .31 per mile, \$41.60 x 5, \$208.00, total cost to the Board of Education \$583.00.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mrs. Sanford and carried THAT: approval for “The Lizard Guys”, to change the previously approved date, Friday, May 5, 2017, to Thursday, 6/1/2017. Paid for by PTA mini-grant, previously approved \$45.00 toward the assembly. No additional cost to the Board of Education.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Ms. Sanford and carried THAT: approval to change the date for the Cystic Fibrosis Fundraiser “Crazy Hair Day”, from Friday, June 2, 2017 to Friday, June 9, 2017. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mrs. Sanford and carried THAT: approval to “add” a raindate for the previously approved Cape May Zoo trip, adding a rain date of, Thursday, June 8, 2017. Previously approved by the Board of Education, entrance to the Zoo is \$80.00, transportation is \$412.89, \$200.00 for a substitute nurse. Total cost approved is \$692.89. No additional cost for the added date.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mr. Short and seconded by Mrs. Sanford and carried THAT: approval to “add” a raindate for the previously approved Walking Trip to the Tuckerton Library, scheduled for Thursday, June 1, 2017, raindate 6/8/2017. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval for Mrs. Gangemi and Mrs. Grayson’s use of facility for Monday, June 5, 2017, Community Project Update, in the Media Center or Gymnasium, from 6:00 pm to 8:00 pm.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mr. Short and carried THAT: approval for Susan Sauer to attend the Kindergarten field trip to Johnson’s Farm on Friday, June 2, 2017, for a student with medical needs. Cost to the Board of Education is \$200.00 for a substitute nurse for the day.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval for Cindy Hoolahan and her mentor's with their assigned student, Mrs. Nass as the certificated staff person, and Mrs. Lank to assist, take a walking trip to Stewart's, Route 9, Tuckerton, for their Mentor "end of year" party, Tuesday, June 6, 2017, 11:30 am to 12:30 pm. Cost to the Board of Education is \$5.50 x 18 people, for a total cost of \$99.00.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Ms. Quintenz and seconded by Mr. Short and carried THAT: approval for Katie Malachefski to attend a workshop at Stockton University, Tuesday, July 25, 2017, 9:00 am to 12:00 pm, utilizing ETTC hours, "Mindfulness for Teachers". Cost to the Board of Education is mileage, 32 miles round trip @ .31 per mile, a total of \$9.92.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Mr. Short and carried THAT: approval for the PTA, use of facility for the Library, or designated area due to construction, to hold a PTA meeting on Tuesday, June 6, 2017 from 1:30 pm to 2:30 pm.

ALL IN FAVOR:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for 6th grade to add a raindate for their previously approved trip to George J. Mitchell School for Inter-district field day, scheduled for Tuesday, May 30, 2017, Board of Education.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for a PSD student, SID # 3640126802, to finish out the 2016-2017 school year, they have moved out of district. Not extended to ESY. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval for Mrs. Grayson, use of facility, gymnasium on Thursday, June 8, 2017, from 6:00 pm to 7:30 pm, for the End of Year Basic Skills/Title I Parental Involvement meeting. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval of the *2nd Reading* of the following policies:

- 0000.01 Introduction (M) (Revised)
- 0000.02 Introduction (M) (Revised)
- 0000.03 Introduction (M) (Revised)
- P 2320 Independent Study Programs (Abolished)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P&R 2460 Special Education (M) (Revised)
- R 2460.1 Special Education – Location, Identification, and Referral (M) (Revised)
- R 2460.8 Special Education-Free and Appropriate Public Education (M) (Revised)
- R2460.9 Special Education-Transition From Early Intervention Programs to
Preschool Programs (M) (Revised)
- R2460.15 Special Education-In-Service Training Needs for Professionals and
Paraprofessional Staff (M) (New)
- R2460.16 Special Education-Instructional Material to Blind or Print-Disabled
Students (M) (No Revision Required/Readopt)
- P2464 Gifted and Talented Students (M) (Revised)
- P2467 Surrogate Parents and Foster Parents (M) (Revised)
- P2622 Student Assessment (M) (Revised)
- P&R 3160 Physical Examination (M) (Revised)
- P&R 4160 Physical Examination (M) (Revised)
- P&R 5116 Education of Homeless Children (Revised)
- P5460 High School Graduation (M) (Revised)
- P5465 Early Graduation (M) (Abolished)
- P7446 School Security Program (New)
- P8350 Records Retention (New)

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey, seconded by Mrs. Sanford and carried THAT: approval of the revised 2016-2017 school calendar.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval of the contract from New Jersey Schools Insurance Group for the 2017-2018 school year.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval of the following Board of Education dates:

- Monday, July 24, 2017
- Monday, August 28, 2017
- Monday, September 25, 2017
- Monday, October 30, 2017
- Monday, November 27, 2017
- NO December Board of Education Meeting
- Organizational & Regular meeting, Tuesday, January 2, 2018
- Monday, January 29, 2018

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval of the 2017-2018 salaries, please refer to Appendix A and Appendix B, attached.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Sanford and seconded by Ms. Quintenz and carried THAT: approval of the summer hours, starting week of 6/19/2017, Monday-Thursday, 7-1:30 secretaries, 7-3:00 Maintenance, ESY staff 8:15-12:45.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mr. Short and carried THAT: approval of the payment list for May, 2017 in the amount of \$248,549.87 which includes \$69,119.00 for Health Benefits.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval of the English Language Service Three Year Plan, 2017-2020.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mr. Short and carried THAT: approval of the Horizon Dental Trust, no cost increase.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval of a recommendation from Ms. Malley for a comprehensive speech and language evaluation for one of our students, SID # 5996461643, cost to the Board of Education is \$900.00

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval of statement of no over expenditure as required in N.J.A.C.6A:22-2.11 of any line item in the 2016-2017 budget as evidenced by the latest Budget Report.

ROLL CALL VOTE:

Mrs. Morey-Aye, Ms. Quintenz-Aye, Mrs. Sanford-Aye, Mr. Short-Aye, Mrs. Horner-Aye
5-Aye

Mrs. Witbeck arrived at 5:45 PM

Motion to adjourn the meeting was made by Ms. Quintenz and seconded by Mrs. Sanford
ALL IN FAVOR: 6-Aye

Respectfully submitted,

Janet Gangemi
Superintendent/SBA 