

OFFICIAL MINUTES
Tuckerton Borough Board of Education Meeting
Regular Meeting
November 28, 2016

CALL TO ORDER AND FLAG SALUTE

The regular meeting of the Tuckerton Borough Board of Education was called to order by Trisha Horner, President, Board of Education of Tuckerton Borough School District, at 5:00 PM, in the Media Center of the Tuckerton Elementary School.

ROLL CALL AND SUNSHINE STATEMENT:

The following members were present:

Mrs. Horner, Ms. Quintenz, Mrs. Sanford, Mrs. Morey, Mrs. McMunn

Total: 5 present 1-Absent, Mrs. Witbeck, arrived at 5:05 pm.

Janet Gangemi, Superintendent/SBA
Mary McGrath, Board Secretary

Lou Greco, Esq. was PRESENT

SUNSHINE STATEMENT: "This is the regular meeting of the Tuckerton Board of Education", notice which was advertised with the Asbury Park Press on July 3, 2016, and sent to the Tuckerton Borough Municipal Clerk on June 30, 2016".

APPROVAL OF MINUTES:

On the approval of the regular meeting on September 26, 2016, motion to approve minutes was made by Mrs. Sanford, seconded by Ms. Quintenz

5-Aye 1- Absent: Mrs. Witbeck

On the approval of the Executive meeting on September 26, 2016, motion to approve minutes was made by Mrs. Sanford, seconded by Mrs. Morey

5-Aye 1-Absent: Mrs. Witbeck

On the approval of the regular meeting on October 24, 2016, motion to approve minutes was made by Mrs. Sanford, seconded by Ms. Quintenz.

4-Aye 2-Abstain, Mrs. Morey and Mrs. McMunn

ENROLLMENT:

Out of District	2		
MD-Vidro	5	3-Mahr	21
PSD-Kirby	7	4-Selfridge	19
PS-Cirulli	12	4-Stambaugh	19
K-Gormley	19	5-Cerullo	22
K-Steele	20	5-Ubelhoer	21
1-Johnson	15	6-Evans	16
1-Kohler	15	6-Ventresca	16

2-Koplitz	19		
2-Pine	20		
3-Coppolino	21	Total	289

FIRE DRILL: 10/18/2016

SECURITY DRILL/EVACUATION: 10/13/2016

AUDITOR’S REPORT: Mr. Richard Hellenbrecht, for Robert A. Hulsart & Co.

Motion to go into Executive Session, was made by Mrs. Witbeck, seconded by Mrs. Morey, at 5:10 pm.

Motion to return to Regular Session, was made by Mrs. Witbeck, seconded by Mrs. McMunn.

PRINCIPAL’S REPORT- Mrs. Janet Gangemi

BUILDING & GROUNDS REPORT-Mr. Brian Mathis

GLOBAL SKYPEATHON-Kyle Calderwood

PUBLIC FORUM

HIB REPORT: no new incidents-Mrs. Janet Gangemi

PROJECT UPDATE: Mrs. Janet Gangemi

SUPERINTENDENT’S REPORT –Mrs. Janet Gangemi

CORRESPONDENCE:

1. Memo from Ryan Short, interested in filling the vacant Board Member seat.

PERSONNEL:

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval to accept the letter of intent from Mr. Hewitt, to take a Child Rearing Leave of Absence, from the approximate time of February 10, 2017 through March 13, 2017. Cost to the Board of Education will be Mr. Hewitt’s time out @ \$80.00 per day for a substitute.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval of the following substitute teachers \$80.00 per day for the 2016-2017 school year: CaseyWegman. The following “pending” approval for transfer: Jessica Shertenlieb, Alison Waldron, Rebecca Hund.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

MISCELLANEOUS

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Brianna Malley to attend a workshop “Legal One, Legally Compliant IEP’s, on Monday, December 5, 2016, Monroe Township, NJ. Cost to the Board of Education is \$150.00 for the workshop, mileage totals 111.80 miles round trip @ .31 per mile for a total mileage cost of \$34.66. Cost to the Board of Education is \$184.66.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Evans and Mrs. Ventresca to hold the 6th Grade Pasta Dinner on December 14, 2016, between 2:00 pm – 8:00 pm, in the Cafeteria. use of the school kitchen will be necessary. Food items are donated, therefore, no cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Lisa Lucariello to hos “Guiding Good Choices”, by Maureen Neuner from Pinelands Regional High School, in the Art room on December 5, 2016, between 2:45 pm- 5:00 pm. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Joanne M. McAndrew and her organization “Tuckerton’s Pride & Celebration Committee”, to utilize our school parking lot on Saturday, December 10, 2016, from 5:00 pm to 8:00 pm, for Horse and Buggy 2016 Christmas Walk. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Barbarann Powers, Math Committee Chairperson, to host Math Night, Tuesday, December 13, 2016 at 3:30 pm- 5:30 pm. Program will utilize the gym and classrooms. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Susan Sauer to invite Joyce Jackson, RDH, from the Ocean County Health Department to present an Oral Hygiene Program on Thursday, December 1, 2016, to the PSD, Preschool and Kindergarten classes. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Phil Cerullo, Science Committee Chairperson, to host Science Night on Thursday, January 26, 2017 from 5:30 pm to 8:30 pm. Program will utilize the gym, cafeteria and classrooms. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Kyle Calderwood to hold before and after school Skype sessions on November 29th and 30th, 2016, for 3rd through 6th grade classes, no more than 25 seats, to be held in the Computer Lab. This is part of the global Skypeathon. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Ms. Quintenz and carried THAT: approval for Karen Senese, MD, credentials attached, to do a CST evaluation on a student SID # 7511807290, at the cost to the Board of Education of \$350.00.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Ventresca's Student Council group to conduct a "Mitten Drive", for the month of December. Mittens will be donated to a local church to be distributed to needy families this winter. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval to reinstate “Circle of Friends”, requested by Mrs. Vidro. The program would cost \$38.00 per hour, and would have to be a posted position.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval for Barbarann Powers and Karl Ubelhoer to attend a 2-day conference, “3rd, 4th, 5th grade Conference”, December 7th and 8th, 2016, Cherry Hill, NJ. Conference cost is \$399.00 each, and 2 day substitute for 2 teachers @ \$80.00 per day, for a total cost of \$1,118.00 to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Barbarann Powers, Literacy Night Chairperson, to host Literacy Night on Thursday, February 9, 2017 from 6:00 pm to 8:00 pm, in the gym and classrooms. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for a camera crew from GoGuardian be allowed access to our building on Thursday, December 1, 2016. Please refer to Mr. Calderwood’s letter of request. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Mr. & Mrs. Jim DiGiulio to visit our school with a 16 month old retriever, “Gus”, in training to be a service dog. This would be after the children leave for the day. Please refer to the DiGiulio’s letter. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for Mrs. Grayson to attend the IPM (Integrated Pest Management) Coordinator training on Friday, January 20, 2017 at the Ocean County Fire Academy. No cost to the Board of Education.

ALL IN FAVOR:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval for membership for Siobhan Grayson for the NJPSA, New Jersey Principals and Supervisors Association for the 2016-2017 school year. Cost to the Board of Education is \$820.00.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval to offer to families, outdated books and materials during night events. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval to pre-pay the CDL for the purpose of driving our school van and/or school bus. Approximate cost to the Board of Education is \$311.00

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval for the “Proposed Board Meeting Dates” for the next six months, please note, includes changing the January Organizational Meeting date:

- January Organizational Meeting- Tuesday, January 3, 2017 (was January 2nd)
- Regular Meeting – Monday, January 30, 2017
- Regular Meeting - Tuesday, February 21, 2017
- Regular Meeting – Monday, March 27, 2017
- Regular Meeting – Monday, April 24, 2017
- Regular Meeting – Tuesday, May 30, 2017
- Regular Meeting – Monday, June 26, 2017

No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of the payment list for November, 2016 in the amount of **\$176,317.24, which includes \$71,985.19 for Health Benefits.**

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
(Ms. Quintenz exited briefly and did not vote on this item)
5-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of the current cash report for the month of October.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Sanford and carried THAT: approval to change attendance policy such that students who exceed 15 days absent will be required to attend the full Extended School Year session in order to move to the next grade. Please refer to attached “Revised Attendance Policy”.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye, Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. McMunn and carried THAT: approval of statement of no over expenditure as required in N.J.A.C.6A:22-2.11 of any line item in the 2016-2017 budget as evidenced by the latest Budget Report.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

ADDENDUM:

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Mrs. McMunn and carried THAT: approval to accept the letter of resignation from Ashleigh Hudson, as a bus/van driver for the Tuckerton Elementary School. Ashleigh would like to remain as a substitute driver, in case of emergency, for the 2016-2017 school year, including ESY, July, 2017, at the rate of \$15.30 per hour.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Ms. Quintenz and carried THAT: approval for Meredith Martin, Tech for Teachers, LLC, as a consultant on design and creation of an elementary school makerspace for the Tuckerton School District, Stem Lab, at the cost of \$1,500.00, to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

On the recommendation of the Superintendent, motion was made by Mrs. Morey and seconded by Mrs. Witbeck and carried THAT: approval for 3 additional “non-funded” Choice students for the 2017-2018 school year. No cost to the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-No, Mrs. Morey-No, Mrs. McMunn-No, Ms. Quintenz-No, Mrs. Witbeck-No,
Mrs. Sanford-No
6-NO

On the recommendation of the Superintendent, motion was made by Mrs. Witbeck and seconded by Ms. Quintenz and carried THAT: approval of Ryan Short to fill the vacancy on the Board of Education.

ROLL CALL VOTE:

Mrs. Horner-Aye, Mrs. Morey-Aye, Mrs. McMunn-Aye, Ms. Quintenz-Aye, Mrs. Witbeck-Aye,
Mrs. Sanford-Aye
6-Aye

PUBLIC FORUM: On Behalf of Choice Program, Mr. Lou Sofield, 106 1st Avenue, Tuckerton, NJ, spoke to support that he moved to Tuckerton for the purpose of having his children attend the Tuckerton Elementary School.

Motion to adjourn regular meeting was made by Mrs. Witbeck, seconded by Mrs. Morey.

ALL IN FAVOR

6-AYE

Respectfully submitted by Mrs. Janet Gangemi, Superintendent/SBA